

About NCAC

The Northeastern Pennsylvania Nonprofit & Community Assistance Center (NCAC) has assisted nonprofits and community groups in Northeastern Pennsylvania for more than 3 decades. NCAC, a 501(c)3 organization was created in 1980 as an affiliate of the Northeastern Pennsylvania Alliance (NEPA) to provide supplemental services and programs to a seven county region which includes Carbon, Lackawanna, Luzerne, Monroe, Pike, Schuylkill and Wayne. NEPA provides staff and administrative resources to deliver NCAC's services, programs and operations.

Our Mission

NCAC's mission is to strengthen and support Northeastern Pennsylvania's nonprofit organizations and grant makers in their service to our region. We develop and offer resources, facilitate partnerships and collaborations and assist in the identification and implementation of governance and management best practices to improve the efficiency and effectiveness of organizations and services and programs they offer.

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NCAC Services & Resources

Through partnerships with the Foundation Center and the Pennsylvania Association of Nonprofit Organizations, NCAC has compiled a suite of unique services, workshops and resources that have assisted hundreds of nonprofits in our region to meet and exceed their goals.

NCAC is free to the public and includes:

- Free training on the use of the *Foundation Directory Online Premium Edition*, *Foundation Grants to Individuals Online* and *GuideStar*.
- An extensive reference library filled with information on local & national foundations and "how to" guides on nonprofit management and managing federal grants.
- Access to over 20 periodicals and subscriptions such as *The Chronicle of Philanthropy*, *The Pennsylvania Nonprofit Report* and *Grassroots Fundraising*.
- Tip sheets on proposal writing, starting a nonprofit organization, budgeting, developing a fundraising plan, tax exemption applications and grant applications.

NCAC's hours of operations are from 7:30 a.m. to 5:00 p.m., Monday through Friday, with after hours access by appointment only. Appointments preferred.

NCAC Membership

For only \$35 annually, NCAC members receive:

- *Nonprofit professionals offering individualized assistance to nonprofit and community organizations to meet their grant-seeking needs.*
- **NCAC Update e-newsletter** which includes local and national grant opportunities, new resources available at NCAC, special events and announcements.
- **Discounts** to workshops and seminars sponsored by NCAC, NEPA Alliance and various partners, including free admittance to NCAC's *Finding the Funding and Grant Writing Basics* workshop series.
- Reviews of grant proposals or letters of intent.
- **Customized funding and foundation searches** for special programs or projects emailed to you directly.
- **Online exposure by being listed on the NCAC website**, which includes a link to your site.

The Results: NCAC receives over 350 visitors and workshop attendees and over 450 phone and email requests annually. Through one-on-one grant seeking and grant writing assistance, training workshops and resources, NCAC support services have assisted nonprofits and community groups to leverage over \$200,000 per year in grant/sponsorship/annual campaign funding. (Source: NCAC Annual Surveys)



NCAC has been a Cooperating Collection of the Foundation Center since 1984 and is one of only eleven Cooperating Collections in the Commonwealth of Pennsylvania. The Foundation Center's mission is to support and improve philanthropy by promoting public understanding of the field and help grantseekers succeed. Founded in 1956, the Foundation Center is the nation's leading authority on philanthropy. As a Cooperating Collection, NCAC houses the Foundation Directory Online Premium Edition, Foundation Grants to Individuals Online and core collection of print resources from the Foundation Center.

NCAC Community Awards

The NCAC Community Awards program was created to honor many of the programs and projects that are making a positive impact on the quality of life in Northeastern Pennsylvania. The Community Awards are an opportunity to highlight their achievements and dedication. The Community Awards program, which was created in 1980 is held in the spring of each year and is comprised of six award categories including Community Development, Arts & Culture, Environmental Action/Animal Welfare, Health & Human Services, Children & Youth and Education. First Place winners in each category will receive a \$250 donation to their organization and runners-up in each category will receive a one-year NCAC membership.

“As a member of NCAC, PoconoArts has received a variety of services that have increased our effectiveness and efficiency thus enabling us to further advance our mission. NCAC provides us with customized funding profiles based on our annual needs which minimizes our need for research and allows us to concentrate on our programs and services.”

**Laura Goss, Executive Director,
Pocono Arts Council**

“NCAC is a solid resource for beginning and advanced fundraising professionals. It is a one-stop opportunity to find information that will aid the fund development process. As a result of research performed at NCAC, Friendship House has secured more than \$150,000 to improve the programs and services offered to disadvantaged children dealing with emotional disorders, often associated with abuse, neglect and poverty.”

**Michael W. Bernhardt, Director, Corporate and
Foundation Relations, Friendship House**

“NCAC is committed to increasing the quality of life in the region and offers the tools and resources necessary to advance the mission of nonprofits and community groups throughout Northeastern Pennsylvania. I would encourage any nonprofit to join NCAC and support the work that they do.” (Source: 2006 NCAC Community Awards Keynote Address)

**John W. Cosgrove, Vice President, Client
Services, Condron and Company**

For more information, contact

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“An Equal Opportunity Lender”



Our Goal is to Help Nonprofits...

**Northeastern Pennsylvania
NCAC
Nonprofit & Community Assistance Center**

Providing assistance and support to nonprofit and community organizations in Carbon, Lackawanna, Luzerne, Monroe, Pike, Schuylkill and Wayne counties since 1980.

Meet and Surpass Their Goals