

COVID-19 HOSPITALITY RECOVERY PROGRAM GRANT APPLICATION

This application is only for businesses that are located and operating in Schuylkill County. If your business is located outside of Schuylkill County, please visit <http://nepa-alliance.org/chirp> for more information.

Before completing this application, please complete the pre-application eligibility questionnaire below. Please place a check in either the “Yes” (Y) or “No” (N) boxes. Eligible applicants must check Y for all of the boxes below in order to be eligible for a COVID-19 Hospitality Industry Recovery Program (CHIRP) grant

Y	N	Eligibility Criteria
		My business is located in Schuylkill County in PA.
		My business is organized as a for-profit business
		My business is not publicly traded.
		My business’s primary North American Industrial Classification System (NAICS) code begins with 721 or 722 and where accommodations, food or drink is served to or provided for the public, with or without charge.
		My business was in operation on February 15, 2020.
		My business remains in operation and does not intend to permanently cease operations within one year of the date of application for this grant.
		COVID-19 has had an adverse economic impact on the eligible applicant that makes the grant request necessary to support ongoing operations.
		The grant will be used to pay for COVID-19 related economic impacts.
		My business has not received or applied for ANOTHER grant under the CHIRP program between January 1, 2021 and June 30, 2021. (Note: PPP, EIDL, CWCA, etc. are not considered here. Only CHIRP.)
		My business employs fewer than 300 employees (based on full time equivalents) in total, whether at one or more locations.
		My business’s net worth is less than \$15,000,000.
		My grant request is at least \$5,000 but not more \$25,000.

Additional 25% Revenue Decline Eligibility Determination.

Complete **ONLY** if all Initial Eligibility Determination Criteria are met.) Select **ONLY ONE** of the following based on your specific circumstances as outlined. All years are defined as calendar years.

	(i) In business all of 2019: Gross receipts during either the first, second, third, or fourth quarter in 2020 with at least a 25% reduction in gross receipts compared to the same quarter in 2019. (Provide Quarterly Gross receipts data for the quarter you qualify for 2019 and 2020).
	(ii) In business only during the third and fourth quarters of 2019: Gross receipts during either the first, second, third, or fourth quarter of 2020 with at least a 25% reduction in gross receipts compared to either the third or fourth quarter of 2019. (Provide quarterly Gross Receipts data for the 2020 quarter in which you qualify and the comparable period in 2019).
	(iii) In business only during the fourth quarter of 2019: Gross receipts during either the first, second, third, or fourth quarter of 2020 with at least a 25% reduction in gross receipts compared to the fourth quarter of 2019. (Provide quarterly Gross Receipts data for the 2020 quarter in which you qualify and the fourth quarter of 2019).
	(iv) Not in business during 2019, but in business on February 15, 2020: Gross receipts during either the second, third, or fourth quarter of 2020 with at least a 25% reduction in gross receipts compared to the first quarter of year 2020. (Provide quarterly Gross Receipts data for the 2020 quarter in which you qualify and the first quarter of 2020).
	(v) In business all of 2019: Gross receipts during 2020 with at least a 25% reduction in gross receipts compared to 2019.

(vi) **Change of ownership or control during 2020:** Measure gross receipts reduction during 2020 under (i), (ii), (iii), (iv) or (v) above and indicate which method was used in the column to the left. (In addition to radio button, include a drop down with i-v selections.)

If your business meets all of the above mentioned eligibility criteria, please complete the following CHIRP grant application.

To Be Submitted with Your Completed Grant Application

- 2019 and, if available, 2020 Business Tax Return
- 2019 and 2020 quarterly and annual gross Receipts data.
- 2019 and 2020 income statement, and a year to date income statement.
- Balance Sheet as of December 31, 2020
- Operating expenses for the period March 1, 2020 through date of application

**Please submit this completed application and all above requested items to: chirp@nepa-alliance.org.
Questions can be directed to Steve Ursich at the above email or call 570-891-4649.**

In the subject line of your application submission email, please place the county in which your business is located, the name of your business, and the amount of your grant request.

Company Information

Company Name: _____

DBA/Trade Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

County: _____ Municipality: _____

NAICS Code: _____ FEIN: _____

Date Began Operations: _____ State in Which Organized: _____

Ownership Structure:

Please select one. If your company is a Limited Liability Company, please select how your entity is taxed, either as a Sole Proprietorship, Partnership, or S-Corporation

Sole Proprietorship

Partnership

S Corporation

C Corporation

Limited Liability Company

Contact Information

Contact Name: _____ Contact Title: _____

Phone: _____ Cell: _____ Email: _____

Company Profile

Please give a brief history of your business: _____

What products/services does your business provide?

What was your company's total revenue in 2019, as reported on your 2019 business tax return? _____

What was your company's total revenue in 2020, as reported on your 2020 business tax return or your business's financial statements? _____

Ownership

Name/Title	Social Security #	% of Ownership	
			%
			%
			%
			%
Total Ownership			%

Grant Request

The COVID-19 Hospitality Industry Recovery Program (CHIRP) grant is designed to help businesses in the hospitality industry recover revenue that was lost due to the COVID-19 pandemic. Please place the amount of grant funds that you are requesting on the line below, and please submit a copy of your 2019 business tax return, as well as a copy of your business's 2020 profit and loss sheet, so that we can verify that you are eligible for the amount of grant money that you are requesting for your business.

Grant Request (applicant can request grants in \$5,000 increments up to \$25,000) * \$ _____

** State Legislation allowed for a maximum grant amount of \$50,000, however, in order to positively impact the most Schuylkill County businesses this funding will be limited to \$25,000 grants at this time.*

Grant awards may not be used to pay the same eligible operating expenses for which an eligible business received payment, reimbursement or loan forgiveness from any of the following:

- The Coronavirus Aid, Relief, and Economic Security Act, commonly known as the CARES Act (Public Law 116-136, 134 Stat. 281)
- The Consolidated Appropriations Act, 2021 (Public Law 116-260, 134 Stat. 1182)
- The COVID-19 Emergency Supplement to the General Appropriation Act of 2019 (Act 2A of 2020)

You are **not permitted** to use a CHIRP Revenue Recovery grant to pay for expenses that were previously reimbursed with the proceeds of a Paycheck Protection Program loan, Economic Injury Disaster Loan, or any other

loan/grant program funded via the legislation listed above. Have you applied for or have you **received** funding from any federal, state or county sources? Yes No

If yes, please disclose the source of those funds, the date received and the amount (ex: PPP loan, EIDL loan, etc) _____

In the table below, please list the amount of money from your grant request that you intend to allocate towards the following expense categories. Please make sure that the total amount of money allocated to the following expenses when added together **equals, but does not exceed** the amount of your total grant request

Revenue Recovery \$ _____	Payroll \$ _____
Rent or Mortgage \$ _____	Utilities \$ _____
Other Operating Expense \$ _____	Contractor Expenses \$ _____

COVID-19 Impact on Business

Brief description whether or not your business temporarily closed operations due to the COVID-19 pandemic including date the closure started and date operations resumed:

Brief description of the adverse financial impact caused to date by COVID-19 pandemic:

Legal Notices

NOTICE TO APPLICANTS:

As consideration for any Management and Technical Assistance that may be requested, I/We waive all claims against NEPA Alliance and its consultants.

I/We give the assurance that we will comply with Sections 112 and 113 of Volume 13 of the Code of Federal Regulations. These Code Sections prohibit discrimination on grounds of race, color, sex, religion, marital status, handicap, age or national origin by recipients of federal financial assistance and require appropriate report and access to books and records. These requirements are applicable to anyone who buys or takes control of the business. I/We realize that if I/We do not comply with these nondiscrimination requirements, SPC can terminate my/our grant.

I/We give the assurance that our business is not currently under citation for pollution violations and that in the future it will meet all applicable anti-pollution standards.

Authority to Collect Personal Information – This information is provided pursuant to Public Law 93-579 (Privacy Act of 1974).

Effects of Nondisclosure – Omission of an item means your application might not receive full consideration.

Agreement of Non-employment of NEPA Alliance Personnel – I/We agree that if SPC approves this grant application, I/We will not, for at least one year, hire as an employee or consultant anyone that was employed by NEPA Alliance during the one-year period prior to the disbursement of the grant.

Confidentiality

Because NEPA Alliance is a public agency, their meetings are open to the general public. Therefore, certain information about your project may be released to the public through the newspaper, radio or social media. This includes, but is not limited to, use of funds, funding source and grant amount. NEPA Alliance cannot control what other parties choose to report about your project. Press releases directly from NEPA Alliance generally only include general information about the company, funding source and amount, use of funds and jobs to be created and/or retained.

I certify that the above information is true and accurate.

Applicant Signature: _____ Date: _____

Print Name: _____ Title: _____

NEPA Alliance reserves the right to accept or reject any or all applications submitted on this application contingent upon available funding sources and respective applicant eligibility.

Accommodation and Hospitality NAICS codes

721 Accommodation

7211 Traveler Accommodation

72111 Hotels (except Casino Hotels) and Motels

721110 Hotels (except Casino Hotels) and Motels

72112 Casino Hotels:

721120 Casino Hotels

72119 Other Traveler Accommodation

721191 Bed-and-Breakfast Inns

721199 All Other Traveler Accommodation

7212 RV (Recreational Vehicle) Parks and Recreational Camps

72121 RV (Recreational Vehicle) Parks and Recreational Camps

721211 RV (Recreational Vehicle) Parks and Campgrounds

721214 Recreational and Vacation Camps (except Campgrounds)

7213 Rooming and Boarding Houses, Dormitories, and Workers' Camps

72131 Rooming and Boarding Houses, Dormitories, and Workers' Camps

721310 Rooming and Boarding Houses, Dormitories, and Workers' Camps

722 Food Services and Drinking Places

7223 Special Food Services

72231 Food Service Contractors

722310 Food Service Contractors

72232 Caterers

722320 Caterers

72233 Mobile Food Services

722330 Mobile Food Services

7224 Drinking Places (Alcoholic Beverages)

72241 Drinking Places (Alcoholic Beverages)

722410 Drinking Places (Alcoholic Beverages)

7225 Restaurants and Other Eating Places

72251 Restaurants and Other Eating Places

722511 Full-Service Restaurants

722513 Limited-Service Restaurants

722514 Cafeterias, Grill Buffets, and Buffets

722515 Snack and Nonalcoholic Beverage Bars